

Many thanks for your interest in a position at the Institute of Molecular Biology gGmbH (IMB). We take data protection very seriously, and we strictly comply with data protection legislation when handling your personal data.

Consent

By submitting an application, you are hereby agreeing to us processing your personal data in order to carry out the application procedure.

Data Collation

During the application process, the following personal data will be compiled and processed:

Name, First Name

Address

Telephone Number

E-Mail

Application Documents (Cover letter, CV, Certificates, References, etc.)

Purpose of data collection / Dissemination

The compilation and processing of your personal details is exclusively for carrying out the selection process of the specific vacancy for which you have applied. Your personal data will be forwarded only to the relevant department of the institute. Your personal data will not be forwarded to third parties.

Retention Periods

Your application and all personal details will automatically be deleted two months after the selection process has been completed. This does not apply in cases where statutory legislation prohibits such a deletion. This includes, inter alia, the further retention for evidential purposes, or in the case of a legal requirement according to Art 6 DSGVO.

Access to Information and Revocation Right

If you have any questions relating to the collation, processing or use of your personal data, or if you wish any information, rectification or deletion of data, or indeed wish to withdraw your consent, please contact:

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