How to fill in the application form …

Data submitted in the online application form will be merged with the information you provided in your registration. The database then generates a PDF including all entries and your CV and university records. Recommendation letters uploaded by your referees will be automatically added.

In order to avoid difficulties two hints about known problems in advance:

Attention with the calendar:

Oct	2015					
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
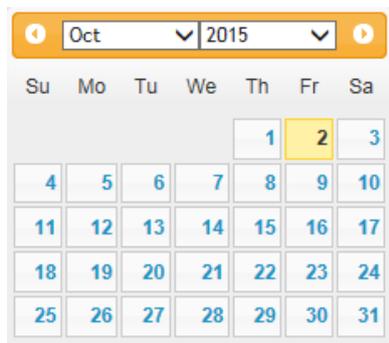
The online form uses an interactive calendar tool. We recommend to click
first the year,
then the month,
then the day
in order to avoid mistakes.

Trouble with browser or Internet connection

Our application form works without interim data storage of the information you filled in. Thus you need to fill it in at once without closing your browser. In theory it does not matter how long it takes you to fill the forms in. But we recommend to have your documents prepared and to avoid longer breaks while filling the form in. We experienced and have been reported that during a long break (> 1 hour) a short interruption of the Internet connection can set the form back to the start when you click on the "next" button in order to switch to the next page. If this happens, please close the browser and start again.

If you have other technical problems, it can help to try with another browser.

What we expect you to fill in …

1. PERSONAL DATA

Address

Street and house number*	where you live No 99
City*	City
State/Province	if applicable
Postal code*	ZIP
Country*	Bhutan
Phone 1*	0021 344 777 (e.g. mobile)
Phone 2	0021 888 999 (e.g. office)

Please note that fields marked with an asterisk (*) are required for registration.

2. ACADEMIC TRAINING

About GPA

If you apply during studies, please calculate the grade point average from so far available grades during of current studies. Many student apply in the final phase of their studies. Thus a final degree sheet is not required, but many universities provide online or upon request interim grade sheets. If available please hand in an overview of so far courses and grades with your university records (PDF to be uploaded on the last page of the application form).

Grade point systems:

0 – 100% e.g. India (100% best)
A – F e.g. US America (A or A+ best)
1 – 6 e.g. German (1 or 1+ best)

If your university / country uses another system, please convert to the 0 – 100 % scale

1 – 5 (e.g. Russia) multiply by 20
1 – 20 (e.g. Portugal) multiply by 5

Grade point average of current or most recent degree

Format* | Select your format...
0-100%
A-F
1-6 (best = 1)

Average* | 85

If formats are not applicable, please convert to 0 – 100%

Master's Degree (MSc)

Country* | Bhutan

Institution/University* | University of my Master's

City* | City of my Master's University

Major fields of study* | e.g. Bioengineering

Date attended from* | 01/11/2013 | (dd/mm/yyyy)

to (degree obtained or expected)* | 01/11/2015 | (dd/mm/yyyy)

Normal duration of study towards this degree, full time and with no failures or interruptions.

(Number of years)* | 2

Official degree, conferred or expected. Indicate the complete title* | Master's in ... / Diploma in Chemistry / ..

GPA (grade point average)* | see above

Maximum possible grade* | 100%

If you do not have a Master's please fill in the Master's form nevertheless and write in the "Official degree" field the type of most recent degree you have qualifying your for PhD studies (Diploma, 4yrs Bachelor, Licenciatura, …)

If the type of your studies (e.g. Diploma) are equivalent to Bachelor + Master, the field Bachelor's Degree has not to be filled in.

Bachelor's Degree (BSc)

Country	Bhutan
Institution/University	University of my Bachelor's
City	City of the University
Major fields of study	Bachelor in Biology, Chemistry, ...
Dates attended from	01/10/2010 (dd/mm/yyyy)
to (degree obtained or expected)	15/08/2013 (dd/mm/yyyy)

Normal duration of study towards this degree, full time and with no failures or interruptions.

(Number of years)	3
Official degree, conferred or expected. Indicate the complete title	Bachelor's in ...
GPA (grade point average)	80%
Maximum possible grade	100%

If you left the university of your Bachelor or Master studies for a research stay or exchange programme abroad, please fill in this field.

Stay abroad

☑ I have been staying abroad during my university studies for complementary studies, practicals or research purposes. If yes, please fill in below (if more than one stay abroad, please list shorter stays in the field "positions" on the next page):

Institution/University	Univ.of my Exchange / Research stay
City	in other country than BSc / MSc
Country	Andorra
Major fields of study	key topic of my work
Dates attended from	15/06/2012 (dd/mm/yyyy)
to	20/09/2012 (dd/mm/yyyy)

If you studied in another field during or before the studies relevant for your application, please inform us here.

Other Degree(s)

Institution/University	University of other degree
City	where the university is located
Country	Lesotho
Major fields of study	Economy / Media / Roman languages
Dates attended from	01/09/2008 (dd/mm/yyyy)
to	15/08/2010 (dd/mm/yyyy)

Normal duration of study towards this degree, full time and with no failures or interruptions.

(Number of years)	3
Official degree, conferred or expected. Indicate the complete title	name of other degree
GPA (grade point average)	B -
Maximum possible grade	A +

Other post-graduate degrees, awards, honours and distinctions (maximum of 230 words)

Please list here awards, honours or distinctions if you think they could be relevant for the assessment of your application.

3. LANGUAGE SKILLS

Please estimate the level of your English skills yourself.

We do not ask you to participate in an English test for this application. It is also not a relevant benefit if you do so. As we will have personal interviews we will in any case get an impression of your English skills ourselves, before we would make you an offer.

But if you participated in a test, you can add the result here and include a proof in the PDF of your university documents.

3. LANGUAGE SKILLS

Level of English*

Select an option...
Native Speaker
Fluent
Advanced
Intermediate
Basic

English test you hav   points achieved

Type of test (1)	achieved points	max. points
TOEFL	235	300

Type of test (2)	achieved points	max. points

If you have a certificate of international English test (e.g. TOEFL, IELTS), please upload it together with your university records. An English test is not required.

4. RESEARCH EXPERIENCE

Research experience concerns positions you had in particular after your studies or in between if independent of your studies. It can include your Master's thesis, in particular if carried out at another institution than the university of your Master studies.
You do not need to mention again research work you already filled in in the form "Stay abroad".

4. RESEARCH EXPERIENCE

Centres/labs at which you have worked (including your present position)

Position 1

Project title   e.g. Function of epigenetic regulators

From   09/2015   (mm/yyyy)

To   02/2016   (mm/yyyy)

Institution   Name of Univ. or Research Inst.

Supervisor(s)   who is supervising you work

City   City of the Univ. or Research Inst.

Country   Select an option...

5. PUBLICATIONS AND ACHIEVEMENTS

5.1 Your publications in peer reviewed journals

Please list your publications in peer reviewed international journals (if any). Please make sure you use the following format only and include the PubMed ID (PMID) of the publication at the end:

Cruciat CM, Ohkawara B, Acebron SP, Karaulanov E, Reinhard C, Ingelfinger D, Boutros M and Niehrs C (2010). Requirement of Prorenin Receptor and Vacuolar H+-ATPase-Mediated Acidification for Wnt Signaling. Science, 327, 459-463. PMID: 20093472

Publication 1

Cruciat CM, Ohkawara B, Acebron SP, Karaulanov E, Reinhard C, Ingelfinger D, Boutros M and Niehrs C (2010). Requirement of Prorenin Receptor and Vacuolar H+-ATPase-Mediated

PubmedID:
20093472

Date:
10/2010 (mm/yyyy)

Please fill this field in only if you have published in a PubMed listed international Journal in English language with a PubMed ID. It is not beneficial to fill in here another publication which does not belong here. For all other types of publication you can use a separate field below the conference contributions.

Please list other relevant publications
(maximum of 278 words)

This is for other relevant publications, not belonging to the above category of PubMed listed publications or in other languages than English.

The following field is for your contributions (oral or poster) to **conferences**. Other than a project meeting or institute seminar a conference is open for registration of other scientists from diverse groups not cooperating with you. That's what is meant here. We assume that you participated in the conference yourself and not that somebody presented your poster. If so, please write behind the title "(presented by colleague)".

5.2 Your conference contributions

Presentation 1

Title of presentation	Title of your conference contribution
Title of conference	How was the conference named?
City	Where took it place?
Country	Select an option... ▾
Date	05/2014 (mm/yyyy)
Presentation Style	☑ Oral
	☐ Poster

6. GROUP PREFERENCE

Please choose in this field ideally in the order of preference Group Leaders, if you are interested in their project(s). You must choose at least one, you can choose up to five. Not all IPP Group Leaders are recruiting. The decision is not final but relevant for whose attention your application documents get. Recruiting Group Leaders will present their projects during the IPP Interviews. If you are invited you can change afterwards the preference again.

6. GROUP PREFERENCE

Group within the PhD Programme that you are interested in, # 1*

Select an option...
Andrade, Miguel
Beli, Petra
Butter, Falk   rogramme that you are interested in, # 2
Diefenbach, Andreas
Helm, Mark
Khobta, Andriy
Legewie, Stefan   rogramme that you are interested in, # 3
Niehrs, Christof
Roukos, Vassilis
Tiwari, Vijay
Ulrich, Helle
Zischler, Hans   rogramme that you are interested in, # 4

Select an option... ▾

Group within the PhD Programme that you are interested in, # 5

Select an option... ▾

7. MOTIVATION LETTER

Describe your interest in the PhD Programme and your chosen group as well as your scientific goals* (maximum of 287 words)

What motivates you to apply to our programme / to the chosen group(s)?
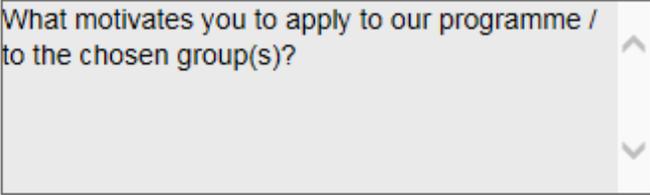
8. ADDITIONAL INFORMATION AND COMMENTS (MAXIMUM OF 95 WORDS)

ADDITIONAL INFORMATION AND COMMENTS

Something unsual we should consider?
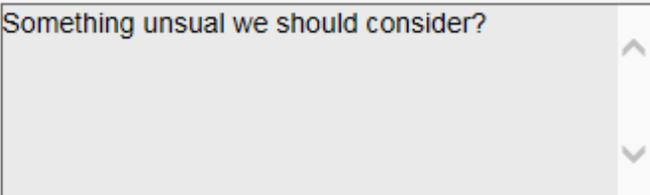
File upload. For technical reasons uploaded files must be PDF. Please upload first your CV.

In a second file please include your university degrees and grade sheets, if available also a copy of your English certificate.

9. ATTACH ONE FILE CONTAINING YOUR CV

Please upload your CV in PDF format with a maximum size of 3 MB.*

	Durchsuchen...

Upload file now

- Test_CV.pdf

10. ATTACH ONE FILE CONTAINING YOUR OFFICIAL ACADEMIC DEGREE(S) AND RECORDS (GRADES)

Please upload your scans as a single PDF with a maximum size of 4 MB (scan the documents in black-and-white and in a low-medium resolution if necessary)..*

	Durchsuchen...

Upload file now

- Test_Record.pdf

When both files are uploaded, please click the SUBMIT button. Your submission will be confirmed by Email. Your application cannot be changed anymore.