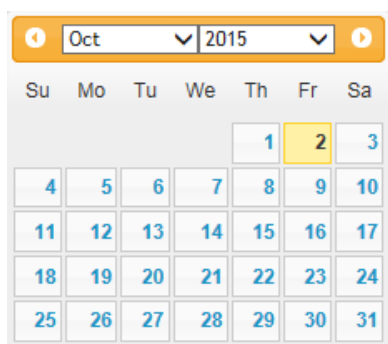


How to fill in the application form ...

Data submitted in the online application form will be merged with the information you provided in your registration. The database then generates one PDF including all entries, your CV and university records. Recommendation letters uploaded by your referees will be automatically added.

Before you begin, please consider the two following potential sources of errors/problems:

1 The calendar tool:



The online form uses an interactive calendar tool. We recommend to click first the year, then the month, then the day in order to avoid mistakes.

2) Trouble with browser or Internet connection

Our application form works without interim data storage of the information you filled in. Thus you need to fill it in at once without closing your browser. In theory it does not matter how long it takes you to fill the forms in. But we recommend to have your documents prepared and to avoid longer breaks while filling the form in. If you take a long break (e.g. 1 hour) a short interruption of the Internet connection can set the form back to the start when you click on the “next” button in order to switch to the next page. If this happens, please close the browser and start again..

If you have other technical problems to fill the form or content should be lost when you go to the next page, we strongly recommend to change the browser. Individual settings of your Internet browser can cause problems with interactive forms.

A submitted application cannot be changed!

version February 2018

What we expect you to fill in ...

1. PERSONAL DATA

Address	
Street and house number*	<input type="text" value="my street 99"/>
City*	<input type="text" value="my town"/>
State/Province	<input type="text" value="if applicable"/>
Postal code*	<input type="text" value="55555"/>
Country*	<input type="text" value="Tuvalu"/>
Phone 1*	<input type="text" value="0049 6666 9999 (e.g. landline)"/>
Phone 2	<input type="text" value="0049 1577 9999 (e.g. mobile)"/>

Please note that fields marked with an asterisk (*) are required for registration.

2. ACADEMIC TRAINING

About GPA

Please give here the grade point average of the degree qualifying you for PhD studies. If you apply during studies (e.g. during your Master's), please calculate the grade point average from so far available grades. Many student apply in the final phase of their studies. Thus a final degree sheet is not required, but many universities provide interim grade sheets upon request or also online. If available please hand in an overview of so far courses and grades with your university records (PDF to be uploaded on the last page of the application form).

Grade point systems:

0 – 100% e.g. India (100% best)

A – F e.g. US America (A or A+ best)

1 – 6 e.g. German (1 or 1+ best)

If your university / country uses another system, please convert to the 0 – 100 % scale

1 – 5 (e.g. Russia) multiply by 20

1 – 20 (e.g. Portugal) multiply by 5

2. ACADEMIC TRAINING

Grade point average of current or most recent degree

(if being advanced in your current MSc/diploma studies, please calculate the average of the grades you have received so far)

Format*

Average*

If formats are not applicable, please convert to 0 - 100%

The section Master's studies is mandatory.

If the degree qualifying you for PhD studies is not a Master's please fill in the Master's form nevertheless and write in the "Official degree" field the type of most recent degree / current studies qualifying your for PhD studies (Diploma, 4yrs Bachelor, Licenciatura, ...)

Master's Degree (MSc)

Country*

Institution/University*

City*

Major fields of study*

Date attended from*
(dd/mm/yyyy)

to (degree obtained or expected)*
(dd/mm/yyyy)

Normal duration of study towards this degree, full time and with no failures or interruptions.

(Number of years)*

Official degree, conferred or expected. Indicate the complete title*

GPA (grade point average)*

Maximum possible grade*

If the type of your studies (e.g. Diploma) is equivalent to Bachelor + Master, the field Bachelor's degree has not to be filled in. Otherwise please fill in just as for the Master's.

Bachelor's Degree (BSc)

Country

Institution/University

City

If you left the university of your Bachelor or Master studies for a research stay or exchange programme abroad, please fill in this field. Do not forget the checkbox

Stay abroad

I have been staying abroad during my university studies for complementary studies, practicals or research purposes. If yes, please fill in below (if more than one stay abroad, please list shorter stays in the field "positions" on the next page):

Institution/University

City

Country

Major fields of study

Dates attended from
(dd/mm/yyyy)

to
(dd/mm/yyyy)

If you studied in another field during or before the studies relevant for your application, please inform us here.

Other Degree(s)	
Institution/University	<input type="text" value="University of other degree"/>
City	<input type="text" value="where the university is located"/>
Country	<input type="text" value="Lesotho"/>
Major fields of study	<input type="text" value="Economy / Media / Roman languages"/>
Dates attended from	<input type="text" value="01/02/2012"/> <small>(dd/mm/yyyy)</small>
to	<input type="text" value="19/06/2013"/> <small>(dd/mm/yyyy)</small>
Normal duration of study towards this degree, full time and with no failures or interruptions.	
(Number of years)	<input type="text" value="2"/>
Official degree, conferred or expected. Indicate the complete title	<input type="text" value="name of the degree"/>
GPA (grade point average)	<input type="text" value="B-"/>
Maximum possible grade	<input type="text" value="A+"/>

Other post-graduate degrees, awards, honours and distinctions
(maximum of 230 words)

Please list here awards, honours or distinctions if you think they could be relevant for the assessment of your application.

3. LANGUAGE SKILLS

Please estimate the level of your English skills yourself.

We do not ask you to participate in an English test for this application. It is also not a relevant benefit if you do so. As we will have personal interviews we will in any case get an impression of your English skills ourselves, before we would make you an offer.

If you participated in a test, you can add the result here and include a proof in the PDF of your university documents.

3. LANGUAGE SKILLS

Level of English*	Fluent		
English test you have completed and the points	Select an option... Native Speaker Fluent Advanced Intermediate Basic	achieved points	max. points
Type of test (1)	TOEFL	235	300
Type of test (2)			
If you have a certificate of international English test (e.g. TOEFL, IELTS), please upload it together with your university records. An English test is not required.			

4. RESEARCH EXPERIENCE

Research experience concerns positions you had in particular after your studies or in between if independent of your studies. It can include your Master's thesis, in particular if carried out at another institution than the university of your Master's studies.

You do not need to mention again research work you already filled in in the form "Stay abroad".

4. RESEARCH EXPERIENCE

Centres/labs at which you have worked (including your present position)

Position 1

Project title	e.g. Repair and bypass of damage in transcribed DNA
From	02/2017
	(mm/yyyy)
To	07/2017
	(mm/yyyy)
Institution/University	Name of Univ. or Research Inst.
Supervisor(s)	who is supervising your work
City	City of the Univ. or Research Inst.
Country	Select an option...

5. PUBLICATIONS AND ACHIEVEMENTS

5.1 Your publications in peer reviewed journals

Please list your publications in peer reviewed international journals (if any). Please make sure you use the following format only and include the PubMed ID (PMID) of the publication at the end:

Cruciat CM, Ohkawara B, Acebron SP, Karaulanov E, Reinhard C, Ingelfinger D, Boutros M and Niehrs C [2010]. Requirement of Prorenin Receptor and Vacuolar H⁺-ATPase-Mediated Acidification for Wnt Signaling. Science, 327, 459-463. PMID: 20093472

Publication 1

Cruciat CM, Ohkawara B, Acebron SP, Karaulanov E, Reinhard C, Ingelfinger D, Boutros M and Niehrs C [2010]. Requirement of Prorenin Receptor and Vacuolar H⁺-ATPase-Mediated Acidification for Wnt Signaling. Science, 327, 459-463

PubmedID: The PubmedID of your publication has 8 digits and can be found [HERE](#)

20093472

Date:

05/2010

[mm/yyyy]

Please fill this field in only if you have published in a PubMed listed international Journal in English language with a PubMed ID. It is NOT beneficial to fill in here another publication which does not belong here. For all other types of publication you can use a separate field below the conference contributions.

Please list other relevant publications
(maximum of 278 words)

This is for other relevant publications not belonging to the above category of Pubmed listed publications, or in other languages than English.

The following field is for your contributions (oral or poster) to **conferences**. Other than a project meeting or institute seminar a conference is open for registration of other scientists from diverse groups not cooperating with you. That's what is meant here. We assume that you participated in the conference yourself and not that somebody presented your poster. If so, please write behind the title "(presented by colleague)".

5.2 Your conference contributions

Presentation 1

Title of presentation

Title of conference

City

Country

Date
(mm/yyyy)

Presentation Style Oral Poster

Please add here lab skills acquired you regard as relevant for your application.

5.3 Lab Skills

e.g. PCR
SDS-PAGE
Western Blot
...

6. GROUP PREFERENCE

Please choose in this field ideally in the order of preference Group Leaders, if you are interested in their project(s). You must choose at least one, you can choose up to five. Not all IPP Group Leaders are recruiting. Thus, please check only on our website "projects offered". The decision is not final but relevant for whose attention your application documents get. Recruiting Group Leaders will present their projects during the IPP Interviews. If you are invited you can change afterwards the preference again.

6. GROUP PREFERENCE

Group within the PhD Programme that you are interested in, # 1*

Butter, Falk

Group within the PhD Programme that you are interested in, # 2

Baumann, Peter

Group within the PhD Programme that you are interested in, # 3

Khmelinskii, Anton

Select an option...

Albers, Eva-Maria

Andrade, Miguel

Baumann, Peter

Beli, Petra

Berninger, Benedikt

Butter, Falk

Cremer, Christoph

Daiber, Andreas

Foitzik, Susanne

Hankeln, Thomas

Helm, Mark

Kaltenpoth, Martin

Ketting, René

Khmelinskii, Anton

Khohta, Anirudh

Group within the PhD Programme that you are interested in, # 4

Group within the PhD Programme that you are interested in, # 5

Groups with an asterisk (*) are required for registration.

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7. MOTIVATION LETTER

Describe your interest in the PhD Programme and your chosen group as well as your scientific goals* (maximum of 287 words)

What motivated you to apply to our programme / to the chosen groups?

8. ADDITIONAL INFORMATION AND COMMENTS (MAXIMUM OF 95 WORDS)

ADDITIONAL INFORMATION AND COMMENTS

Something unusual we should consider?

File upload. For technical reasons uploaded files must be PDF. Please upload first your CV.

In a second file please include your university degrees and grade sheets, if available also a copy of your English certificate.

9. ATTACH ONE FILE CONTAINING YOUR CV

Please upload your CV in PDF format with a maximum size of 3 MB.*

Datei auswählen Keine ausgewählt

Upload file now

- Test_CV.pdf

10. ATTACH ONE FILE CONTAINING YOUR OFFICIAL ACADEMIC DEGREE(S) AND RECORDS (GRADES)

Please upload your scans as a single PDF with a maximum size of 4 MB (scan the documents in black-and-white and in a low-medium resolution if necessary)..*

Datei auswählen Keine ausgewählt

Upload file now

- Test_Record.pdf

When both files are uploaded, please click the SUBMIT button. Your submission will be confirmed by Email. Your application cannot be changed afterwards.

If a problem occurs during submission and you do not see the following message after submission:

Thank you very much for your application, the information you have submitted has been received.

or if you think the application was submitted although either CV or academics records were not uploaded, then please contact the IPP office: phd@imb.de

The receipt of your application is also confirmed by email. In case you do not find it, please check also the spam folder.