# Commented application form



Prior to filling in the form, please make sure, by reading this document to its end, that you have all the required information at hand and do not need to interrupt the application process by reading this document to its end.

Please note: Before starting, you will create an account and choose a password, so that you can return to your application later on (via your personalized application link, which you will receive via mail).

Please select a secure password, to create your login and start your application. You need a password with a length of at least 7 characters. You should also add both lowercase and uppercase alpha characters, digits and special characters, to reach the needed password security level.
Password
Repeat Password
Create login

The following screen-saves give instruction on how to fill in the application form.

Several parts of the application form are optional. If you open this part by clicking an "Add ..." button, most information in this field becomes mandatory.



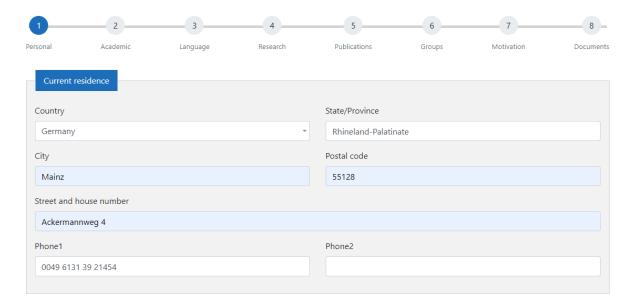
But if you click on the [remove] link at the end,

[ Remove Test ]

you can remove the respective field as a whole (e.g. MSc, BSc, Stay Abroad, language test, ...)

#### **Personal**

Please enter your current place of residence and your contact details.



#### **Grade Point Average**

Please proceed as described below for better comparability of the different grading systems.

## Grade Average (percent)

Please enter here the Grade Point Average (GPA) in percent for your current studies (or, if not applicable, your most recent degree) based on the average of so far available grades. Please use a percent scale based on interpolation between the best possible (100%) and worst possible (0%) grade.

Please interpolate from the lowest and highest possible grade and indicate the maximum (and ideally in brackets) pass grade in the MSc/BSc form. Examples from some countries.

India: 0 - 100%

Germany: Convert to a linear scale 1 (5-) to 15 (1+) and then multiply by 100/15

Spain: 0 - 10, multiply by 10

Italy: 0 -30, multiply by 100/30

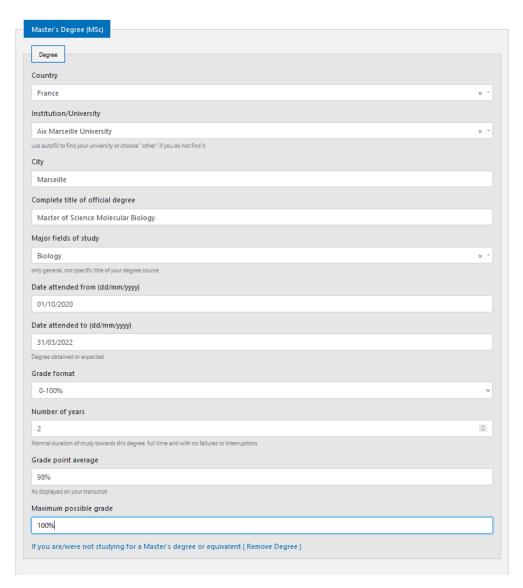
US American: Transfer A+, A, A- 90-100%, B grades 80-89%, C grades 70-79%, D grades 60-69%

## Master's / Bachelor's Degree

Please note that the default requirement for admission for PhD studies is a Master's degree, or an equivalent degree including at least 4 years of university studies (equivalent are e.g. Diploma, licenciatura, ...). Please specify your degree in the field "complete title of official degree".

Based on a 3-year Bachelor's degree, you are not eligible.

Based on a 4-year Bachelor's degree and very good grades (1.5 on the German scale, corresponding to approx. 85-90%) you may be eligible for a fast-track PhD at Mainz University. This is an individual decision taken by the university, independent of the IPP selection. Details can be clarified once you have successfully passed the IPP selection.



If you apply only with a Bachelor's degree, close the field "Master's degree". If you apply with a combined degree formally not including a Bachelor's degree, then close the field "Bachelor's degree" [remove degree].

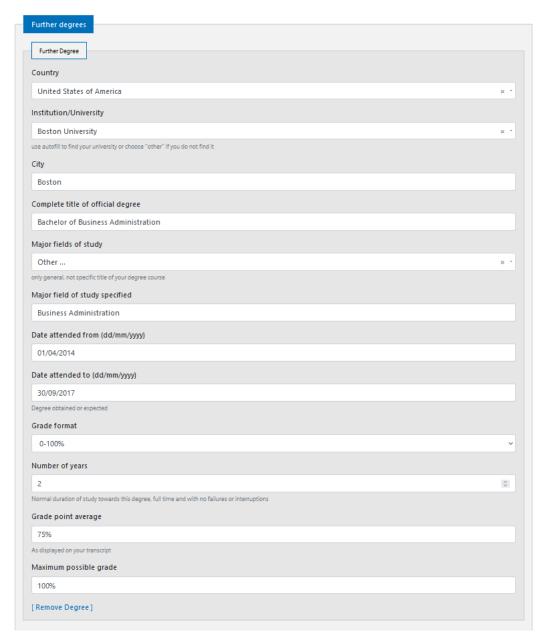
# University

If your university is not found by the autofill tool when entering its name, please select "Other ..." at the top. Then fill it in manually in the field "Institution specified".



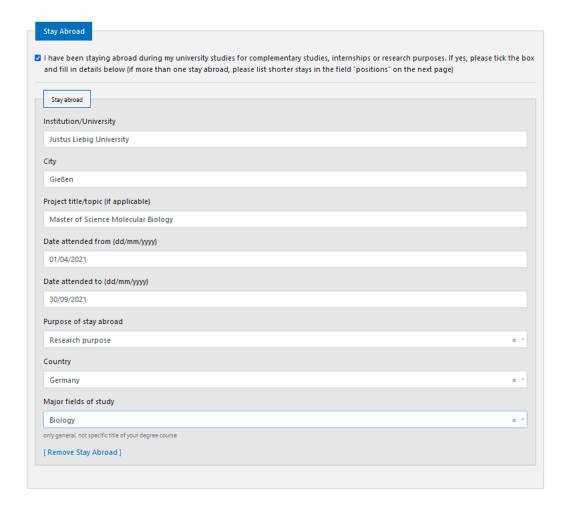
## **Further degree**

In the optional field "Further degree" you can list further studies that may, but do not have to be related to the PhD studies applied for.



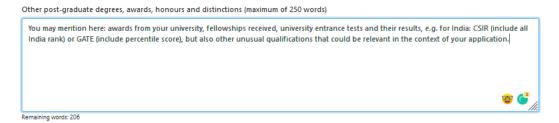
# **Stay Abroad**

Please tick the box "Stay Abroad" and fill in the respective fields if you have been abroad for a research stay/scientific exchange during your studies. Please do not tick this box if you completed your Bachelor's or Master's studies abroad. This is already taken into account in the respective forms.



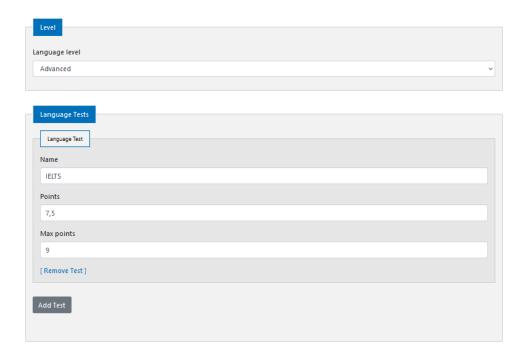
## Other qualifications and awards

You may mention here: awards from your university, fellowships received, university entrance tests and their results, e.g. for India: CSIR (include all India rank) or GATE (include percentile score), but also other unusual qualifications that could be relevant in the context of your application.



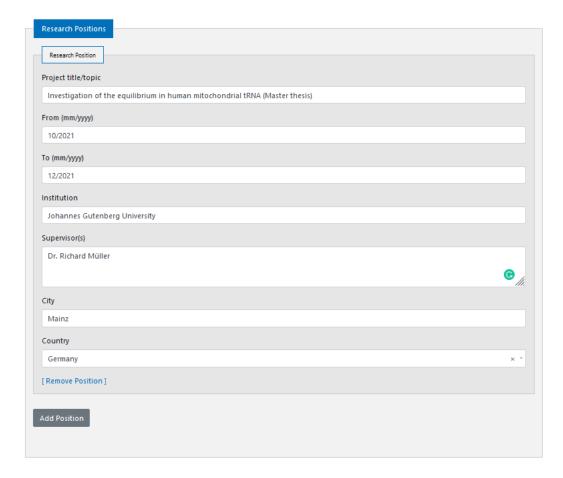
#### Language

We expect a self-assessment of your language skills here. If a language test has been taken, please provide the result as additional information and include proof in your academic records. If not, this will not be a disadvantage for your application. For shortlisted applicants, we rely on impressions from the personal interview.



## **Research Positions**

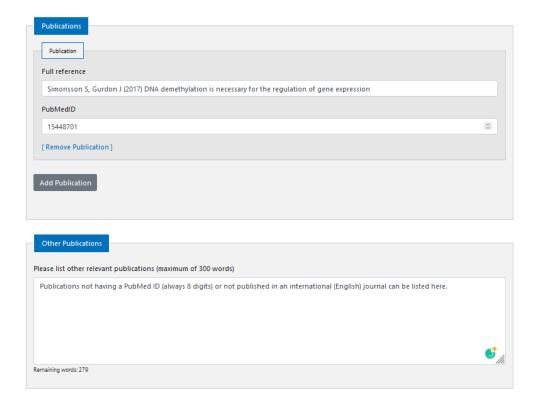
In this section, please list research positions that are relevant in the context of your application. This can primarily be your Master's project, but also positions as a research assistant afterwards or longer internships. Please do not list minor projects that only lasted a few weeks.



# **Publications**

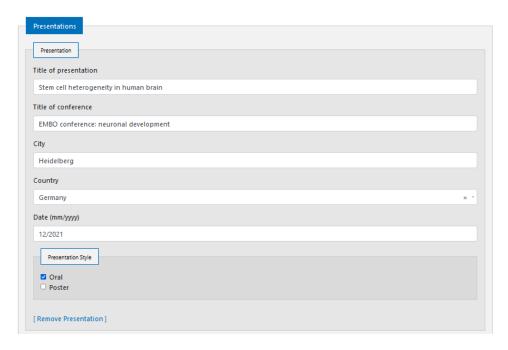
Please strictly adhere to the instruction to list in the first field only publications in peer-reviewed international journals with a valid PubMed ID. Please note that PubMed ID and DOI are not the same!

There is space for other types of publication in the following field.



# **Presentations**

Please list presentations at scientific conferences here (open to a wider/international scientific audience).



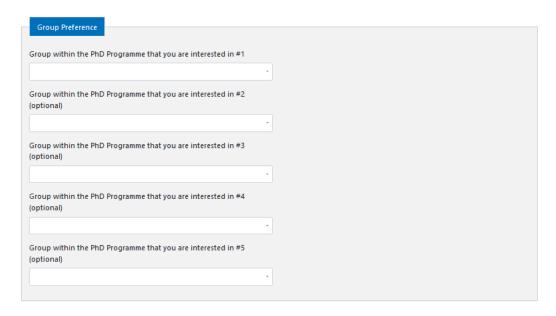
#### Lab skills

Please list lab skills here that you can perform independently and that are relevant to your application.



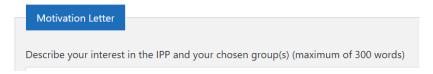
# **Group preference**

Please select group leaders whose projects are of interest to you. One is mandatory. If more than 5 projects are of interest, please select the most relevant ones. You can revise your decision if you are invited for personal interviews.

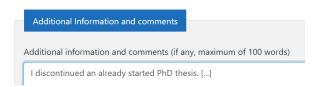


## **Motivation letter**

Please explain here in short statements why the IPP and the selected projects are of interest to you. No letter format is expected, but a brief summary of the reasons.



# **Additional information and comments**



Here you can inform us if there is anything unusual in your case that we should know about. In the case of a typical application, the field does not need to be filled in.

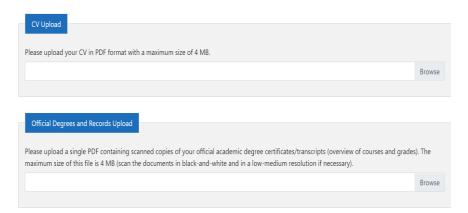
#### **Curriculum vitae and academic records**

Please upload here

- a) in one PDF your curriculum vitae (in English)
- b) in one PDF scans of your degrees and grade sheets.

Please note: Many students apply during their Master's studies. We therefore do not expect a Master's certificate but an overview of the grades achieved so far, as often available in the online database of universities.

It is not necessary to submit translations of university documents if there are not in English. Scans of the originals are fine.



#### After submission

You will receive an automated email after submitting your application.

There is no further possibility to access the application or change the content after you submitted the application.